

## SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Monday, 24th June, 2013 at 10.00 am

*(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)*

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### MEMBERSHIP

#### Councillors

- S Bentley - Weetwood;  
J L Carter - Adel and Wharfedale;  
N Dawson - Morley South;  
P Grahame (Chair) - Cross Gates and Whinmoor;  
J Hardy - Farnley and Wortley;  
A Khan - Burmantofts and Richmond Hill;  
A Lowe - Armley;  
C Macniven - Roundhay;  
R Wood - Calverley and Farsley;

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*Please note: Certain or all items on this agenda may be recorded*

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**Agenda compiled by:**  
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**Governance Services**  
**Civic Hall**  
**LEEDS LS1 1UR**  
**Tel: 39 50878**

**Head of Scrutiny and Member**  
**Development:**  
**Peter Marrington**  
**Tel: 39 51151**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified on this agenda.</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notifications of substitutes.</p>	
6			<p><b>MINUTES - 10TH MAY 2013</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 10<sup>th</sup> May 2013.</p>	1 - 2
7			<p><b>EXECUTIVE BOARD MINUTES - 9TH MAY 2013</b></p> <p>To receive for information the minutes of the Executive Board held on 9<sup>th</sup> May 2013.</p>	3 - 12
8			<p><b>CO-OPTED MEMBERS</b></p> <p>To receive and consider a report from the Head of Scrutiny and Member Development on the appointments of co-opted Members to Scrutiny Boards.</p>	13 - 16
9			<p><b>2012-13 QUARTER 4 PERFORMANCE REPORT</b></p> <p>To receive and consider a report from the Assistant Chief Executive (Customer Services and Communities) / Deputy Chief Executive summarising the quarter 4 performance data relevant to the Scrutiny Board.</p>	17 - 46

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10			<p><b>SOURCES OF WORK FOR THE SCRUTINY BOARD</b></p> <p>To receive a report from the Head of Scrutiny and Member Development on potential sources of work for the Scrutiny Board.</p>	47 - 116
11			<p><b>WORK SCHEDULE</b></p> <p>To consider the Board's work schedule for the forthcoming municipal year.</p>	117 - 122
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday, 29<sup>th</sup> July 2013 at 10.00am (Pre-meeting for Board Members at 9.30am)</p>	